

Addendum to School Safety Plan

Weather Emergencies, Natural Hazards, and Emergency Remote Instruction

Purpose

This addendum establishes procedures for continuity of instruction during school closures or limited operations caused by weather emergencies, natural hazards, or other disasters, while ensuring student safety and compliance with state instructional requirements.

1. Access to Computing Devices

The school will ensure students have access to computing devices necessary to participate in emergency remote instruction. School-issued devices will be made available to students who do not have access to appropriate technology. Through the GCA equipment rental program, families can sign an agreement and borrow a device to use for instructional purposes at home. Alternative instructional options will be provided when digital access is not feasible.

2. Internet Connectivity

The school will identify students without reliable internet access and take reasonable steps to support connectivity, which may include providing mobile hotspots, sharing information on low-cost internet options, or coordinating with community partners.

3. Synchronous and Asynchronous Instruction Expectations

Emergency remote instruction will include regular and substantive interaction between students and appropriately qualified teachers.

- Instruction will be primarily synchronous, with live instruction provided daily. Teachers will be provided with Zoom credentials to host live instructional periods. Students will log on to virtual classrooms during specified times and receive direct instruction from their teacher(s).
 - Asynchronous instruction will be supplementary and used to reinforce or extend synchronous learning. Students may be asked to access work and upload assignments to their Google classroom, after participating in interactive remote classes.
 - Teachers will monitor attendance, engagement, and progress during remote instruction days.
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4. Instruction for Students Without Digital Access

For students unable to participate in digital remote instruction, the school will provide alternative instructional methods, such as printed materials and regular communication via phone or other non-digital means, to ensure continued learning.

5. Special Education and Related Services

Students with disabilities will continue to receive special education and related services in accordance with their Individualized Education Programs (IEPs). Special education services will be delivered through virtual platforms or other appropriate methods to ensure the continued provision of Free Appropriate Public Education (FAPE). Service interruptions will be documented and addressed as required.

6. Instructional Hours

During emergency remote instruction, the school intends to count instructional time toward annual minimum requirements as follows:

- Grades K–6: Up to 900 hours
- Grades 7–12: Up to 990 hours

Instructional hours will be based on scheduled synchronous instruction, teacher-student interaction, and assigned instructional activities aligned with curriculum standards.

Review

This addendum will be reviewed annually and updated as necessary. Emergency remote instruction procedures will be communicated to staff, students, and families through established communication channels.